



DEPARTMENT OF MANAGEMENT  
**SERVICES**

4050 Esplanade Way • Tallahassee, Florida 32399-0950

LAWTON CHILES, GOVERNOR

WILLIAM H. LINDNER, SECRETARY

April 27, 1998

MEMORANDUM NO. 18 (97-98)

TO: Purchasing Office Addressed

FROM:  George C. Banks, CPPO  
Director, State Purchasing

SUBJECT: CASU Program

State Purchasing recently entered into an agreement with the Southeast Regional Cooperative Administrative Support Unit (CASU) which will provide State Agencies and Political Subdivisions access to Federal GSA and Department of Defense contracts.

The CASU program is a Presidential initiative established in 1986, to serve as a catalyst for Federal, State, and local government organizations forming cooperative partnerships to achieve greater economies of scale in administrative services. The CASU program operates as a working capital fund, and provides products and services on a cost reimbursable basis.

Many law enforcement agencies have indicated a desire for State Purchasing to establish a program under the Federal 1122 Procurement Program. The CASU program provides the advantages of the 1122 in a more straightforward and streamlined manner. The process is simple:

- Contact CASU by phone, mail, e-mail or fax with a description of the product or service you require
- CASU will research the product and advise you as to cost, availability delivery, etc.
- Place your order with CASU who will procure the product, have it shipped to you and invoice you
- Pay CASU for the product or service plus a small service fee

Points of contact for the Southeast Regional CASU are listed of the attached.

Please direct any questions regarding this program to Bob Glover at (850)488-8303 or Suncom 278-8303.

GCB/rcg

# FLORIDA CASU POINTS OF CONTACT

- SOUTHEAST REGIONAL CASU

- LOCATED: COASTAL SYSTEMS STATION

6703 WEST HIGHWAY 98

PANAMA CITY, FLORIDA 32407-7001

GENE COX

(850) 234-4521

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