



DEPARTMENT OF MANAGEMENT  
**SERVICES**

4050 Esplanade Way • Tallahassee, Florida 32399-0950

LAWTON CHILES, GOVERNOR


WILLIAM H. LINDNER, SECRETARY

July 16, 1997

Suite 335

MEMORANDUM NO.: 4 (97-98)

MEMORANDUM TO: All State Department and University Purchasing Offices Addressed

FROM:  George C. Banks, CPPO  
Director, State Purchasing

SUBJECT: State Purchasing Conference - 1998

The 7<sup>th</sup> Annual State Purchasing Conference and Products Exposition will be held February 23-25, 1998 at the Tallahassee-Leon County Civic Center. The Conference will be on Monday and Wednesday, February 23 and 25; the Products Exposition, sponsored by NIGP, will be on Tuesday, February 24.

Please let us know if there are particular topics you wish covered in the general or breakout sessions.

We would appreciate hearing from you so that we may include any topics that would be of interest to our group. Please contact Gwen Baker at (850) 488-0018 or e-mail her at [bakerg@dms.state.fl.us](mailto:bakerg@dms.state.fl.us). Our fax number is (850) 921-5979.

Your input is important to us, and we look forward to hearing from you soon.

GCB/ew

