



DEPARTMENT OF MANAGEMENT
SERVICES

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JEB BUSH, GOVERNOR

TOM MCGURK, SECRETARY

April 14, 1999

MEMORANDUM No. 10 (98-99)

TO: State Agency Purchasing Directors

FROM: George Banks, Director 
State Purchasing

SUBJECT: Electronic Distribution of Numbered Memorandums by State Purchasing

State Purchasing, in its efforts to continue streamlining paper processes, thereby promoting better efficiencies, will in the future discontinue hard copy dissemination of numbered memorandums. Future numbered memorandums will be placed on Purchasing *DIRECT* at http://fcn.state.fl.us/fcn/centers/purchase/purchaser_start.html. State Purchasing will automatically e-mail State Purchasing Directors to insure they are promptly notified when a new numbered memorandum has been posted on the website.

Additionally, all 1997-98 and 1998-99 numbered memorandums are now available on the website for your convenience.

Should you have any questions, please do not hesitate to contact the Bureau of Procurement at State Purchasing at 488-7313

GB/vms