



Division of State Group Insurance  
4050 Esplanade Way, Suite 215A  
Tallahassee, Florida 32399-0950  
Tel: 850.921.4600  
Fax 850.488.0252  
[www.dms.MyFlorida.com](http://www.dms.MyFlorida.com)

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Governor Charlie Crist

Secretary Linda H. South

**MANAGEMENT ADVISORY #09-023**

**DATE:** October 21, 2009  
**TO:** Agency and University Personnel Officers and Benefit Coordinators  
**FROM:** Suzetta Furlong, Manager  
**SUBJECT:** Open Enrollment Survey

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As we did last year, we are e-mailing a survey to some of your employees asking about their experience with this recent open enrollment period. Our goal is to continually improve how we engage employees in the open enrollment process so that they make the best decisions possible.

Our survey will go to 30,000 randomly selected employees. The e-mails will begin going out today, and we've asked employees to respond by Friday, November 13.

We do not expect our survey to generate any calls or concerns (it is the same process we used last year), but simply wanted to keep you informed.

Thank you.