



# Council on Efficient Government

## Meeting Minutes

January 17, 2008  
10:00 a.m. – 12:00 p.m.  
Cabinet Meeting Room, LL 03

Chairman South called the meeting to order at 10:05 a.m.

### Council Members Present

- Linda South, Chairman
- Jim Cassady, proxy for Alex Sink
- Holly Benson
- Lisa Echeverri
- Steven Evans
- Akhil Agrawal
- Timothy Yandell

### Speakers

- Henry Garrigo, Office of Efficient Government

### Actions

- Report to council on staff workload versus what we are statutorily obligated to complete
- Assist agencies in developing a set of standards and practices that will lead to measurable returns (economic and productive)
- Use standards to identify aggregate benefits across agencies; that are comparable from year to year
- Dialogue regarding the appropriate termination provisions in contracting need to be included in final report
- Revise savings on People First section for final report (actual dollar savings)
- Include contracting best practices into procurement processes and training
- PMP training process (approval to attend, chief of staff review, follow-up on testing completion)
- Send survey to PMP participants to identify causes for low completion rate
- Business case submission process (do they get sent in, enforcement authority, audit process)
- Office of Policy and Budget identification support

## **Votes**

- The Council unanimously approved the following:
  - August 30, 2007 Meeting Minutes
  - Governor's Special Report
  - Senate Bill 2-C Report

Chairman South adjourned the meeting at 11:14 a.m. The next scheduled Council meeting is March 13, 2007.