

**DEPARTMENT OF MANAGEMENT SERVICES
CHAPTER 60FF-5 E911 BOARD**

60FF-5.006 Requirements for County Carry Forward Funds and Excess Funding

The carry forward funding provision provides counties with the ability to carry forward funding for E911 capital outlay, capital improvements, or equipment replacement expenditures. The excess recovery provision provides a 20 percent limitation on the total E911 fee revenue retained during a calendar year as carry forward. Any overage not utilized by the County for allowable E911 expenditures shall be returned to the E911 Board in accordance with this rule.

(1) Applicability: All Board of County Commissions in the State of Florida

(2) General conditions:

- (a) All counties shall provide financial information on the calendar year fee revenues received, the county calendar year E911 expenditures and the carry forward amount for the calendar year. The information shall be provided on the E911 Board Form 6A, "County Carry Forward Funds and Excess Funding Form," effective 3/20/2009, which is incorporated herein by reference and which may be obtained on the Florida E911 website at URL <http://florida911.myflorida.com/> or from the E911 Board office at the following address: .

State of Florida E911 Board
Attn: Administrative Assistant
4050 Esplanade Way
Building 4030 – Suite 160
Tallahassee, Florida 32399-0950

(3) Carry Forward Funding and Excess Recovery Parameters

- (a) The county shall determine the calculated total fee revenue funding disbursed to the county by the E911 Board during a calendar year.

1. The 20 percent limitation does not apply to funds disbursed to a county:

- a. through the E911 State Grant Program;
- b. through the Rural County Grant Program;
- c. through the Rural County Supplemental Disbursement Program.

- (b) When determining carry forward, a county's permissible E911 costs equals the total of the E911 fee expenditures and the county revenue expenditures for authorized E911 expenditures described in Florida Statute §365.173(2)(a)1. and 2, which includes §365.172(9) costs.

1. The following items can be included in the authorized calendar year E911 expenditures subject to the conditions contained here-in.

- a. if the funds are in a current year E911 expenditure project that is under contract;
- b. if the funds are encumbered for a E911 capital expenditure project that is in the procurement process, which was scheduled to be under contract by the end of the calendar year, and has been delayed but will be under contract by the end of the current fiscal year.

(4) Excess recovery

- (a) Any excess calendar year E911 funding greater than the county's total expenditures for permissible E911 costs described in rule item (3)(b), including the 20 percent carry forward allowance, must be returned to the E911 Board. Counties shall deliver revenues from the fee to the E911 Board within 120 days after the end of the calendar year. If unused in a project in accordance with rule item (3)(a)1.d or (3)(a)1.e. the fee revenue shall be returned within 60 days of project completion. If not under contract a project in accordance rule item (3)(a)1.e., the fee revenue shall be returned by the end of the fiscal year.

- (b) All excess funds should be sent to the Florida E911 Board's Post Office Box address.

Address: Florida E911 Board
Post Office Box 7117
Tallahassee, Florida 32314

- (c) A transmittal letter indicating that the funds are for excess recovery of E911 Costs shall be sent to the E911 Board including information on the Excess Recovery Check Amount, Check Date, and Check Number.