



Council on Efficient Government

2007 REPORT CARD

Accomplished	Activity
	1. Established a working council and office.
	2. Developed standards and best practices procedures for agency development of business cases.
	3. Developed a standard process for reviewing business cases.
	4. Incorporated lessons learned from outsourcing initiatives into council standards, procedures, and guidelines.
	5. Reviewed 36 business cases with a cumulative project value of over \$90 million.
	6. Developed communication plan to educate state agencies on statutes, requirements, and processes for outsourcing.
	7. Worked with AWI to develop guidelines for assisting state employees affected by outsourcing.
	8. Issued 2007 CEG Annual Report on outsourcing in state government.
	9. Developed a report to the Governor on MyFloridaMarketPlace, People First and Project Aspire.
	10. Executed successful Project Management Professional and Florida Certified Contract Negotiator training programs for state employees.

The Council on Efficient Government (council) was created by the Florida Efficient Government Act of 2006 in response to a growing trend to outsource government services and jobs. The council is administratively located within the Department of Management Services, and is chaired by the Secretary of the Department of Management Services. The council is tasked with creating a standardized effort to evaluate Florida's outsourcing efforts, development and review of business cases and identify innovative opportunities towards creating a more efficient state government.

1) [Established a working council and office.](#)

In early 2007 newly elected Governor Crist appointed seven members to the Council on Efficient Government. The council is comprised of the Secretary of the Department of Management Services, who serves as chair, a cabinet member other than the governor, two heads of executive branch agencies and three members from the private sector.

The Office of Efficient Government provides a structure to support the council and assists agencies with outsourcing projects, provides training that focuses on developing sound business cases, guidelines, and best practices in procurement and project management.

2) [Developed standards and best practices procedures for agency development of business cases.](#)

The creation and deployment of a standardized business case development process for evaluating outsourcing initiatives is at the core of the council's efforts. This process consisted of developing standards, templates, guidelines and a transparent method of evaluating outsourcing initiatives. Staff developed standards by which the council evaluates outsourcing projects. The guidelines set forth were developed to promote fair and transparent best business practices in government in order to foster accountability, competition, efficiency and innovation in the way state agencies deliver services to Florida's citizens. These guidelines are applicable to any contracted services project, regardless of size and scope.

3) [Developed a standard process for reviewing business cases.](#)

The council developed a standard process that provides an examination of state agency proposals to outsource. Business cases are independently evaluated to provide a thorough and objective review of each component of the business case. The council's mission is to provide additional oversight and accountability to ensure that the expected savings and results from outsourcing can be achieved.

4) [Incorporated lessons learned from outsourcing initiatives into council standards, procedures, and guidelines.](#)

By analyzing and incorporating into our process the key findings of the research from the report to the Governor on MyFloridaMarketPlace, People First, and Project Aspire projects the council hopes to provide insight about improving the overall execution of state projects. This insight, or lessons learned, can be applied to projects of all sizes, and are fundamental to effective and efficient project execution.

5) [Reviewed 36 business cases with a cumulative project value of over \\$90 million.](#)

Since January 2007, thirty-six (36) business cases have been reviewed with a cumulative value of \$90 million. Individual project value has ranged from \$787,699 to \$8.4 million. All projects submitted to date fall below the \$10 million threshold, statutorily specified for full council review.

6) [Developed communication plan to educate state agencies on statutes, requirements, and processes for outsourcing.](#)

Agency outreach: There is a need for the council to communicate business case requirements and fulfill its mission of providing evaluation, education and training to state agencies. In an effort to drive that mission, a communication plan was developed to share key messages. The council has proactively engaged with state agencies to communicate and train them on business case requirements in order to promote the goal of improving efficiency in state government.

7) [Worked with AWI to develop guidelines for assisting state employees affected by outsourcing.](#)

The state is committed to successfully transitioning any employees impacted by a workforce reduction. To this end, council staff worked with representatives from the Department of Management Services, Division of Human Resource Management, and the Agency for Workforce Innovation to update the State of Florida's Guide to Employee Transition.

8) [Issued 2007 Annual Report on outsourcing in state government.](#)

The council is required to report annually on the state of outsourcing within state government. By July 1, 2007, the council created and distributed an annual report that identified specific outsourcing efforts by state agencies, special initiatives, national trends and a current inventory of outsourcing projects that will be developed over the next twelve to twenty-four months.

9) [Developed a Report to the Governor on MyFloridaMarketPlace, People First and Project Aspire.](#)

In February 2007 the council was tasked with conducting project reviews of MyFloridaMarketPlace, People First and Project Aspire. The effort is an attempt to assess the current conditions of each program, extract lessons learned and integrate that knowledge into future projects. The council incorporated lessons learned and best practices into current council standards, procedures and guidelines. This report will be completed and submitted to the Governor, President of the Senate and Speaker of the House in January 2008.

10) [Executed successful Project Management Professional and Florida Certified Contract Negotiator training programs for state employees.](#)

Since inception of the project management professional (PMP) training program, 77 state employees have obtained PMP certification. Since the inception of the Florida Certified Contract Negotiator (FCCN) training program, 39 employees have received FCCN certification.