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OF
MANAGEMENT
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Cindy Fernald -
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to other agencies
for info.
Jan C

November 30, 2000

MEMORANDUM

TO: All Governor's Executive Agency Heads
FROM: Cynthia Henderson
Secretary
SUBJECT: Purchasing Bulletin

Over the last several weeks, we have received a number of inquiries on various aspects of purchasing. This memorandum is the first in a series of informational bulletins which will be sent out by DMS to deal with topics for discussion and clarification relating to purchasing. You may want to forward this information to the appropriate personnel at your agency.

This memo focuses on procurement under an agreement with PRIDE. Some questions have been raised as to whether such procurements are subject to the \$25,000 cap applicable generally to Category Two.

Please note that procurements under almost all PRIDE agreements are not capped, with the specific exception of printing. As set forth in Florida Statutes § 283.33, printing of publications that cost in excess of the threshold amount for Category Two (as provided in § 287, F.S.) shall be let upon contract to the lowest responsive bidder.

This limitation applies to the aggregate of annual purchases within the category. Purchases may not be divided in order to circumvent the requirement. [See Rule 60A-1.002 (3)(b) F.A.C.]

If you have any questions, please contact Rhett Jeppson at (850) 488-3049 or SC 278-3049.

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**AUDITOR GENERAL
Legal Office**