



DEPARTMENT OF MANAGEMENT  
**SERVICES**

4050 Esplanade Way • Tallahassee, Florida 32399-0950

LAWTON CHILES, GOVERNOR

WILLIAM H. LINDNER, SECRETARY

May 13, 1996

Suite 335

**MEMORANDUM NO. 19 (95-96)**

**MEMORANDUM TO:** All Executive Agency and University Purchasing Offices  
Addressed

**FROM:**  George C. Banks, CPPO  
Director, Division of Purchasing

**SUBJECT:** Purchasing Directors' Meeting

A meeting has been scheduled for Wednesday, May 29, 1996, 4050 Esplanade Way, Room 301, Tallahassee, 8:00 a.m. - 12 noon, for all executive agency and university purchasing directors (map on back).

The purpose of this meeting is to discuss NASPO's publication, "World Trade Organization Government Procurement Agreement: Implementation Guidelines and Directory of Solicitation Advertising." A copy is enclosed for your review prior to the meeting (please bring your copy with you to the meeting). We will discuss the procurement procedures that State agencies are required to follow on G.P.A.-covered procurements.

We encourage your attendance at this meeting. Should you have other specific topics you wish discussed at this meeting, please contact my office at (904) 921-7852, Suncom 291-7852.

GCB/ew



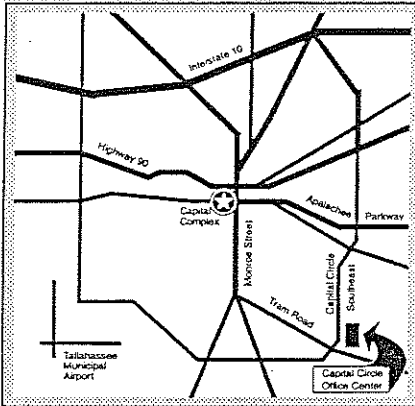
Recycled Paper



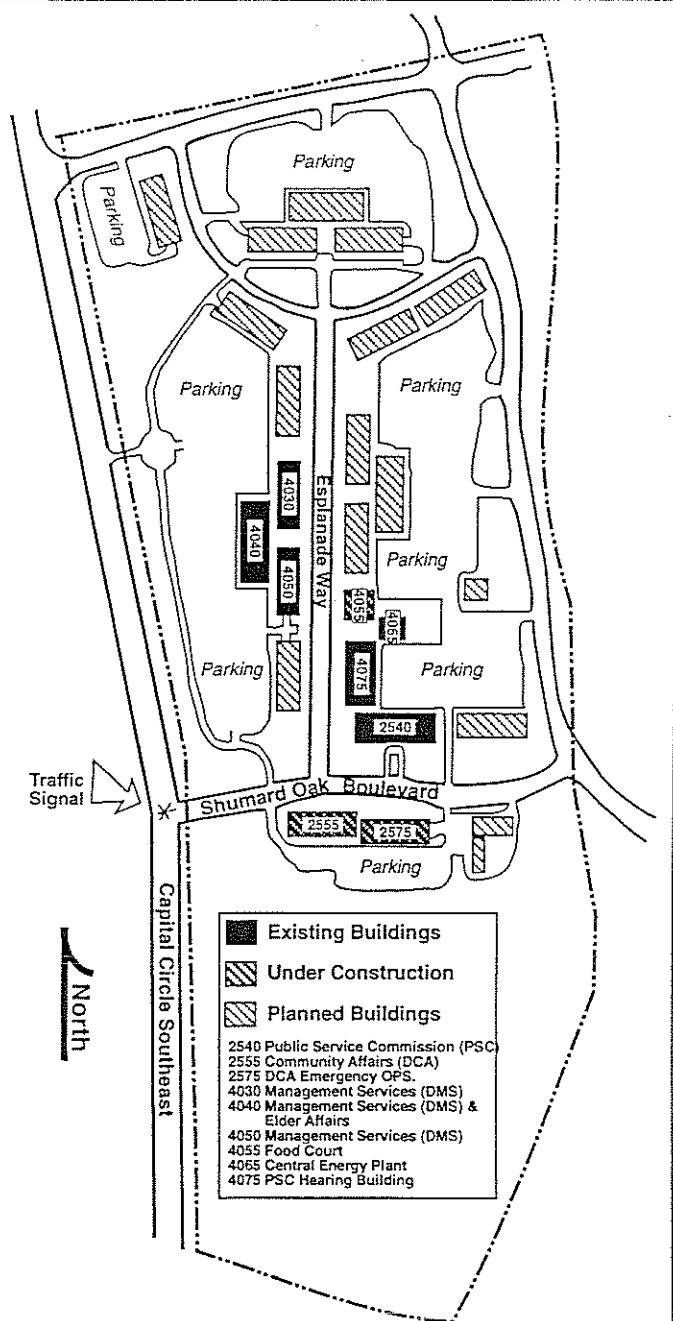
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June 1995

**TALLAHASSEE**

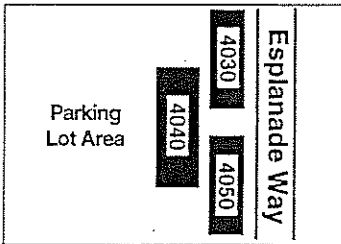


**CAPITAL CIRCLE OFFICE CENTER**



**INFORMATION**

**BUILDING LOCATIONS**

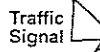


**DIVISION LOCATIONS**

**4030 Esplanade Way**  
 Division of Information Services (TRC)  
 Division of Facilities  
 Division of Communications  
 Division of Building Construction  
 Correctional Privatization Commission

**4040 Esplanade Way**  
 Division of Personnel Management Services  
 Division of State Employees' Insurance

**4050 Esplanade Way**  
 Office of the Secretary  
 General Counsel  
 Quality Improvement  
 Inspector General  
 Information Resource Commission  
 Division of Purchasing  
 Division of Motor Pool  
 Division of Personnel Management Services  
 Division of Administration



	Existing Buildings
	Under Construction
	Planned Buildings

2540 Public Service Commission (PSC)  
 2555 Community Affairs (DCA)  
 2575 DCA Emergency OPS.  
 4030 Management Services (DMS)  
 4040 Management Services (DMS) & Elder Affairs  
 4050 Management Services (DMS)  
 4055 Food Court  
 4065 Central Energy Plant  
 4075 PSC Hearing Building