



DEPARTMENT OF MANAGEMENT  
**SERVICES**

4050 Esplanade Way • Tallahassee, Florida 32399-0950

LAWTON CHILES, GOVERNOR


WILLIAM H. LINDNER, SECRETARY

November 1, 1995

Suite 335

MEMORANDUM NO.: 8 (95-96)

TO: All State Department Purchasing Directors Addressed

FROM:  George C. Banks, CPPO  
Director, Division of Purchasing

SUBJECT: Purchasing Directors' Meeting

There will be a meeting for State Department Purchasing Directors on Thursday, November 30, 1995, in Room 171 of the Easley Conference Center (Public Service Commission), which is located at 4075 Esplanade Way, across the street from our new offices in the Capital Circle Office Center (map on back). The meeting will be from 8:30 a.m.-4:00 p.m. with lunch, on your own, from 11:30 a.m.-1:00 p.m. All parking is free and is available at either the PSC or at our building (4050 Esplanade Way). Our new location is two (2) miles past our previous location at the Koger Center. Turn left at the traffic light on to Shumard Oak Blvd.; turn at the first left for parking behind our building, or turn at the third left for parking behind the PSC.

Some of the proposed topics are:

Proposed rule changes resulting from new legislation  
GSA contracts  
General Agreement on Tariffs and Trade (GATT)

We encourage your attendance, as well as members of your staff, at this meeting. Should you have any questions regarding the meeting, or if there are additional specific topics you wish covered, please call my office at (904) 488-7303, Suncom 278-7303.

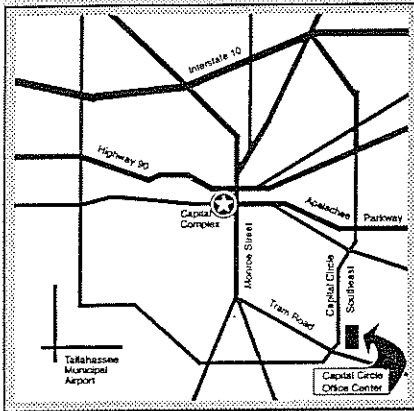
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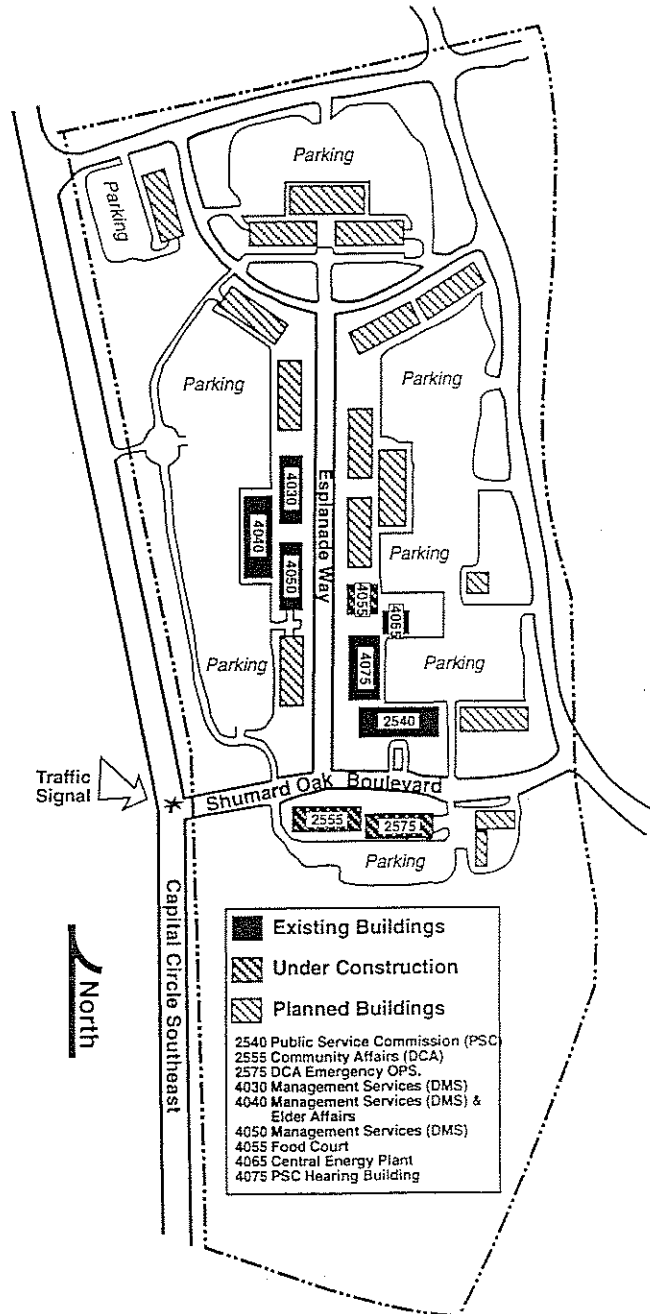
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June 1995

**TALLAHASSEE**

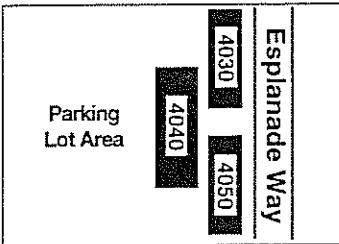


**CAPITAL CIRCLE OFFICE CENTER**



**INFORMATION**

**BUILDING LOCATIONS**



**DIVISION LOCATIONS**

- 4030 Esplanade Way**  
 Division of Information Services (TRC)  
 Division of Facilities  
 Division of Communications  
 Division of Building Construction  
 Correctional Privatization Commission
- 4040 Esplanade Way**  
 Division of Personnel Management Services  
 Division of State Employees' Insurance
- 4050 Esplanade Way**  
 Office of the Secretary  
 General Counsel  
 Quality Improvement  
 Inspector General  
 Information Resource Commission  
 Division of Purchasing  
 Division of Motor Pool  
 Division of Personnel Management Services  
 Division of Administration

	Existing Buildings
	Under Construction
	Planned Buildings
2540 Public Service Commission (PSC) 2555 Community Affairs (DCA) 2575 DCA Emergency OPS 4030 Management Services (DMS) 4040 Management Services (DMS) & Elder Affairs 4050 Management Services (DMS) 4055 Food Court 4065 Central Energy Plant 4075 PSC Hearing Building	