



DEPARTMENT OF MANAGEMENT
SERVICES

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LAWTON CHILES, GOVERNOR

WILLIAM H. LINDNER, SECRETARY

October 2, 1995

Suite 335

MEMORANDUM NO. 4 (95-96)

TO: State Department Purchasing Directors

FROM: George C. Banks, CPPO
Director, Division of Purchasing

SUBJECT: Disparity Study

Division of Purchasing Memorandum No. 12 (94-95), dated February 6, 1995, requested that you provide and retain certain procurement information for the Disparity Study for FY 1993-94.

Since the data research has been completed, you may now dispose of purchasing data prior to FY 1993-94, in accordance with records retention guidelines, unless you have other retention requirements.

Your continued cooperation with this office is appreciated. Should you have questions, please contact Dozier Johnson at (904) 922-7544.

GCB/ew

