



DEPARTMENT OF MANAGEMENT  
**SERVICES**

4050 Esplanade Way • Tallahassee, Florida 32399-0950

LAWTON CHILES, GOVERNOR


WILLIAM H. LINDNER, SECRETARY

October 8, 1996

Suite 315

MEMORANDUM No.: 10 (96-97)

TO: Purchasing Office Addressed

FROM:  George C. Banks, CPPO  
Director, Division of Purchasing

SUBJECT: Quarterly Report Less Than Two Responsive Bids

During the 1996 Florida Legislative Session, SB 1888 passed making several changes to Chapter 287, Florida Statutes. One of those changes enabled State agencies to negotiate on the best terms and conditions and make awards when less than two responsive bids are received. The State agency is to document the reasons that such action is in the best interest of the state in lieu of resoliciting competitive sealed bids or proposals. In addition to the documentation, State agencies are required to report all such actions to the Division on a quarterly basis.

Attached is Form PUR7025(10/96), Quarterly Report of Less Than Two Responsive Bids Awarded, to be used when submitting required information.

If any additional information is needed, please contact Cherrie McClellan at Suncom 291-6027 or (904) 921-6027.

GCB/cm

