



DEPARTMENT OF MANAGEMENT
SERVICES

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LAWTON CHILES, GOVERNOR

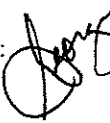
WILLIAM H. LINDNER, SECRETARY

September 17, 1996

Suite 335

MEMORANDUM NO.: 7(96/97)

TO: All State Agency, Institution & Political
Subdivision Purchasing Offices

FROM:  George C. Banks, CPPO
Director, Division of Purchasing

SUBJECT: Access to State Term Contracts

As you know the Internet is quickly becoming the universal tool for information access. Therefore, the Division of Purchasing (DOP) and the Technology Resource Center (TRC) are pleased to announce that the Electronic State Term Contract System is now available on the Internet.

We plan to complete the migration of all of our State Contract customers to the Internet by October 1, 1996. After this date the contracts will not be updated on the old DEC Dial-up Service, and by December 31, 1996 we will discontinue this service. Therefore, we are encouraging everyone to take the steps necessary to access the Internet as soon as possible.

You are invited to visit the State Term Contract page with the URL address of <http://fcn.state.fl.us/fcn/centers/purchase/>. You will be asked to register for access to the contracts. We recommend that you print out the "Registration Help" at http://fcn.state.fl.us/fcn/centers/purchase/www_regis/help/reg_hlp.html before beginning the registration process. We will provide you with 30 free days of access when you register. This will allow you the necessary time required to establish your account and process billing for the services. The new service is pre-pay and if you want to discontinue service, simply stop paying, but don't forget if you fail to pay, you will automatically be cut off from the system. Another difference of the new Internet service is that the registered contact person in each user agency is responsible for account maintenance for all users registered under their account number.

Effective October 1, 1996, you will no longer be able to access contracts on the Internet using your DEC Dial-up user ID and the word "old" as your password. On or before that date all users must complete the "on-line" registration process in order to access contracts on the Internet.

The cost of the Internet state contract service will remain essentially the same as the old DEC Dial-up service, except that we have made available a number of user discounts beginning with user number three (3) registered by a single contact person.

If you have any questions concerning this matter, please call Ken Gay at (904) 922-4945 or Suncom 292-4945.

GCB/kg

