



DEPARTMENT OF MANAGEMENT  
**SERVICES**

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August 1, 1996

Suite 335

MEMORANDUM NO.: 3 (96-97)

MEMORANDUM TO: All State Department Purchasing Offices Addressed

FROM:  George C. Banks, CPPO  
Director, Division of Purchasing

SUBJECT: State of Florida Purchasing Manual

Enclosed is a revised State of Florida Purchasing Manual. Please replace your current manual in its entirety.

In the front of the new manual is a form to be filled out and returned to this office as soon as possible. This will ensure that you receive future revisions to the manual in a timely manner.

We will be issuing revisions in the near future, as a result of the CS/SB 1888, which was passed in the last legislative session and referenced in our Memorandum No. 23 (95-96).

Should you have any questions regarding this manual, please call Buddy Barker at (904) 488-8131, Suncom 278-8131.

GCB/ew

Enclosure

